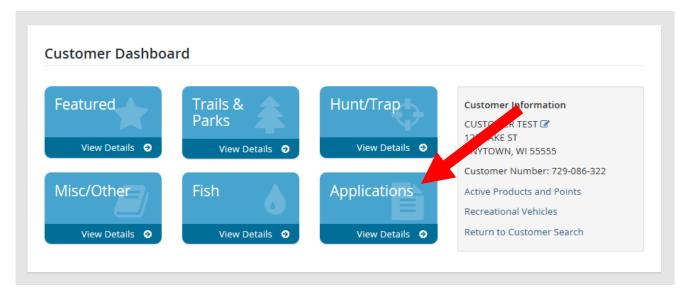
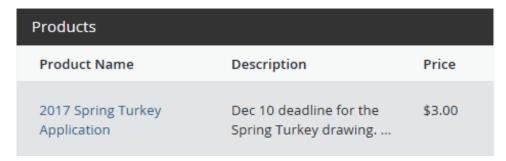
Spring Turkey Application

There is an application process for hunting spring turkey. A customer must first pay the application fee <u>and</u> submit their hunting zone choices. The deadline for submitting this application is December 10. They will then be entered into a drawing which will determine if they receive a harvest tag. They will receive notice in the mail if they were successful in the drawing.

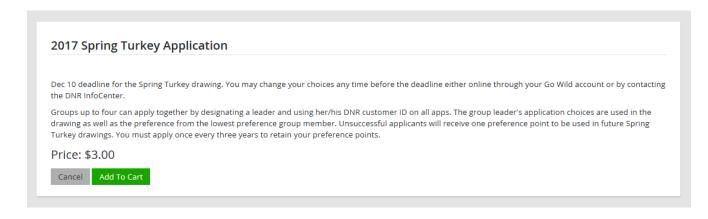
• Select the <u>Applications</u> button on the Customer Dashboard. You can also find it under the Hunt/Trap button as well.



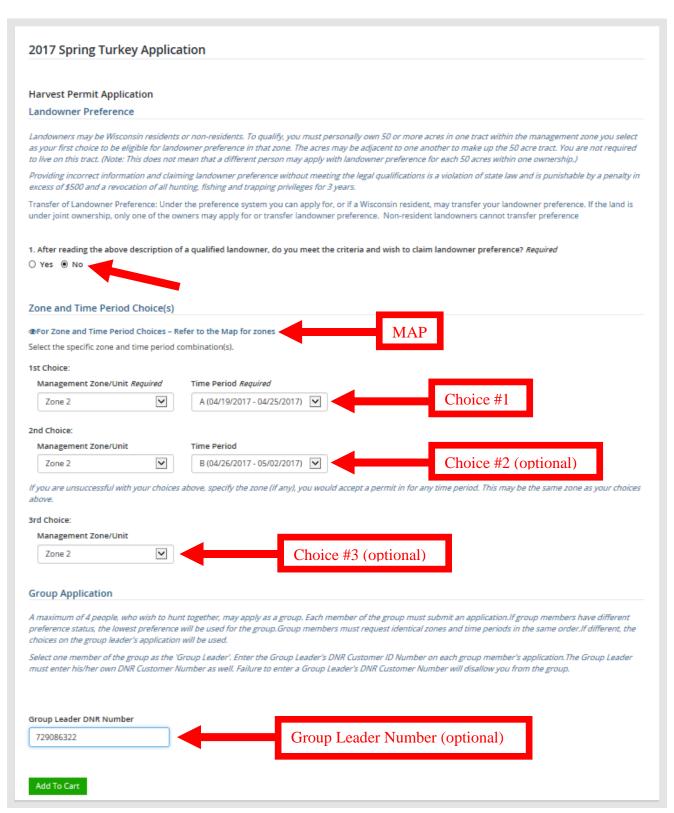
Select the Spring Turkey Application from the Products list.



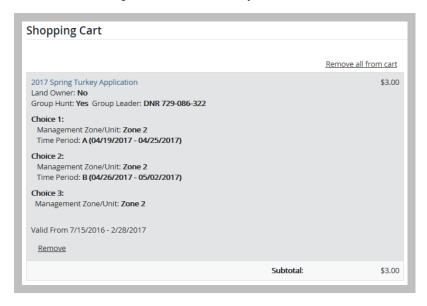
• The next screen will show the Spring turkey application description and price. Select Add to Cart



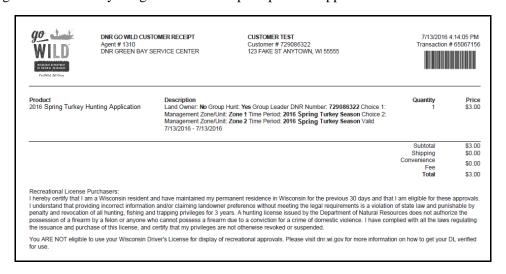
- The next screen is where you will do the bulk of the application:
 - Ask if the customer wishes to claim landowner preference. Have the customer read the qualifications below and check either yes or no.
 - Enter the turkey hunting zone(s) and time period(s) that the customer wants to apply for. (For a map of the turkey zones, touch the map link). They can make <u>up to</u> three zone choices, and should indicate their choices in order of preference, with the most desired zone first.
 - Ask the customer if they wish to hunt for turkeys as a group. If yes, enter the group leader number they have decided on in the box



• The shopping cart will list the choices you entered for the customer. Review with the customer and confirm they are correct. You can select the Remove option if the application is incorrect, and select Keep Shopping to enter again. Otherwise select Checkout to proceed. Confirm Payment and have the customer sign.



Printing – The system will print a paper receipt showing the customer did submit their application. There is no license document since this is just an application. Ask the customer to review the choices printed on the receipt to make sure they are correct. It is a good idea that they hang on to this receipt as proof of application.



Questions...

Why doesn't the application show up on the screen for purchase?

Answer #1: The customer may have already purchased this application earlier in the year. They can call the DNR Call Center at 1-888-936-7463 to find out

Answer #2: The deadline for that particular application may have already passed

What do I do if the customer does not know their zone or time period choices at this time?

Answer: Cancel the transaction and inform the customer that the choices must be entered at the time of sale. They can return and purchase the application at a later time, or they can also apply online at www.dnr.wi.gov

If a customer already applied this year, can they change their zone or time period?

Answer: They can change their zone and/or time period <u>if</u> the deadline for submitting the application has not yet passed, however they cannot do so at your location. They must make the changes on the DNR website, or they can contact the DNR Call Center at 1-888-936-7463 to get more information on how to do so.